

Zion Baptist Church, Portsmouth, Virginia

SPECIAL EVENT Marketing Request Form

Current Date: _____

Date Event Approved by Church Office: _____

Event Name: _____

Event Date: _____

Begin Time : _____

End Time: _____

Sponsoring Organization: _____

Event Organization Name/Ministry: _____

Event POC Name: _____

Contact Phone Number; _____

Contact Email Address: _____

An approved Event Flyer has been submitted to the ZBC Marketing Ministry
(zbc.marketing@zionbaptistva.com)

- ☐ Yes/No

I have read the terms and conditions of the ZBC Marketing Guidelines and request the following ZBC marketing services:

- ☐ Church Website
Received a Minimum of five (5) business days in advance of event - (*does not include weekends)
- ☐ Church Jumbo Screen
Received a Minimum of two (2) weeks in advance of event - (*does not include weekends)
- ☐ Robo Call
Unless otherwise approved otherwise, Blast Texting/Robo Call Services are designed for “church” sponsored events/meetings. It is not intended for individuals or ministry use.
- ☐ Blast Texting
- ☐ Email
Received a Minimum of two (2) weeks in advance of event – (*does not include weekends)
- ☐ Social Media
Received a Minimum of three (3) business days in advance of event, that does not include weekends.
 - ☐ Facebook
 - ☐ Twitter
 - ☐ Instagram